



REQUEST FOR PROPOSAL MCPF PROPERTY PROJECT TEAM

OVERVIEW

INTRODUCTION

The Municipal Councilor's Pension Fund (MCPF) was established on the 1st May 1988 in terms of the Pension Benefits for Local Authorities Act 105, 1987 as the only Fund to service the retirement needs of Municipal Councilors.

The Fund is associated with almost all 278 Municipalities and is an autonomous body managed by a Board of 13 Trustees consisting of nine (9) directly elected provincial member Trustees (Councilors); two (2) appointed Trustees from the Employer Body (South African Local Government Association) and two (2) independent Trustees.

Trustees of the MCPF perform their responsibilities in terms of the Pension Funds Act No. 24 of 1956, the Income Tax Act No. 58 of 1962 and other applicable legislation.

In line with the Fund's Investment Policy Statement (IPS) substantial investments have been made in Direct Property locally. This proposal is an integral part of the Fund's programme towards the improvement and development of the pockets of land in the Direct Property Portfolio.

REQUEST FOR PROPOSAL

Proposals are hereby invited from suitably qualified and competent Service Providers for:

Planning, design and supervision of the construction of a Mall, Industrial Park, Hotel and Social Housing on the pockets of land in the Direct Property Portfolio of the Fund.

A compulsory briefing will be held with interested Service Providers on the 24th March 2016 at MCPF Board Room at 4th Floor Marble Towers, 208-212 Jeppe Street, Johannesburg, 2001. Late arrivals will be automatically disqualified. The required expertise for this project is as follows:

Architects, Structural/Electrical Civil Engineers and Quantity Surveyors

Evaluation Method: Proposals will be evaluated in terms of prevailing supply chain policies of the MCPF and this will be done on the basis of Price, BBEE and functionality where 90 will be for price and 10 for BBEE. The first stage of the evaluation will be on functionality of the proposals. The threshold score on functionality of the proposals will be a minimum of 60%. If you score below the threshold you will be disqualified and will not be considered for further evaluation. The points will be calculated as follows:

FUNCTIONALITY EVALUATION

Functionality points attainable	60	Level Two Contributor	9
Project specific track record	21	Level Three Contributor	8
Professional personnel experience	6	Level Four Contributor	5
References	9	Level Five Contributor	4
Project planning schedule	6	Level Six Contributor	3
Qualification and competencies	9	Level Seven Contributor	2
Proposal	9	Level Eight Contributor	1
BBEE		None Contributor	0
B-BBEE Contributor Level	Total B-BBEE Points	Total B-BBEE Weight	10
Level One Contributor	10	Price	90

Received proposals will be valid for 90 days from the date of closure.

Submission of Proposals:

The proposal must include the following:

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|---------------------------------------|--|
| 1. Company Profile | 4. Original Tax Clearance Certificate |
| 2. Company registration documents | 5. Qualifications of Key personnel |
| 3. Certified copy of BBEE Certificate | 6. At least two contactable references |

Failure to submit the required documents will automatically disqualify the proposal.

Bidders have to download database supplier's questionnaire on www.mcpf.co.za and submit together with the proposal. Proposals must be deposited into the MCPF Tender Box For Attention MCPF PEO 4th Floor Marble Towers, 208-212 Jeppe Street, Johannesburg, 2001 in sealed envelopes cleared labelled with the proposal name and number as well as the submitting company's details in a form of a Flash Disk.

The closing date for proposals will be 31st March 2016 by 16h30. Late, faxed and e-mailed proposals will not be accepted.

Further information regarding technical matters must be addressed to: The PEO, Ms. Mildred Mlinjana on email: mildred@mcpf.co.za or on telephone number: (086) 111 2014