

MCPF VACANCIES

CLOSING DATE: 05 AUGUST 2016

To apply:

Kindly email your CV with relevant qualifications and a copy of your ID to Mildred Mlinjana, PEO of MCPF

Mildred@mcpf.co.za/employment@mcpf.co.za

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The Municipal Councillors Pension Fund was established on the 1st May 1988 in terms of the Pension Benefits for Local Authorities Act 105, 1987 as the only Fund to service the retirement needs of Municipal Councillors. The Fund is associated with almost all 278 Municipalities in the 9 Provinces of South Africa and enjoys an advantage of being managed by its members elected from among themselves within the 9 Provinces.

The Fund is in looking for suitably qualified individuals to join this dynamic organisation in the following positions:

BULK EXIT FUND ACCOUNTANT (6 MONTH FIXED TERM CONTRACT)

Job description:

The core function of this position is to perform fund accounting. Preparation and review of monthly Fund accounts, including journals, trial balance, analysis, recons, balance sheet and income statement.

Prepare monthly internal financial management reports indicating the spending tendencies against budget estimates. Ensure that the system of financial management and internal control established for the Fund is carried out within the area of responsibility. Execute any other financial related functions provided for in the policy and the relevant legislation or as requested or delegated

Education requirements and experience:

- B Com in Accounting or relevant qualification
- Good working knowledge of MS Excel and Word.
- Must have at least 5 years' experience in (Fund) accounting with strong accounting knowledge and understanding.
- IISA or Certificate of element of retirement Funds
- Knowledge of Com_pen System required

